



## 1. Financial Analyst

Department: DEPARTMENT OF FINANCE

Location: Tanzania Head Office

Number of openings: 2

### Job Purpose

To be a catalyst that will influence decision making to the bank. To achieve this, the role requires working with large volume of data, understanding the trends to influence the day-to-day decisions and predicting the future.

### Principle Responsibilities

- Collecting, analyzing, and interpreting large datasets to uncover patterns and insights to inform decision making.
- Working closely with various stakeholders and providing useful data to boost and enrich insights including trends and behaviors for various uses.
- Procuring, preparing, cleansing, and modelling data utilising machine learning models and new analytical methods.
- Preparing data reports and presenting to stakeholders as well as providing necessary support in decision making.
- Using advanced mathematical and statistical methods to identify patterns and trends in complex data sets
- Creating machine learning models for prediction and personalization and imbedding it culture in finance ways of life.
- Developing visual reports, dashboards, and KPI trackers for the bank.
- Working closely with the data science team to design and run experiments, research new algorithms, and find new data sources.
- Ensuring the bank is kept up to date with the latest technology, techniques, and methods related to AI and data analysis

- Working closely with the data science team to design and run experiments, research new algorithms, and find new data sources.
- Being a central reference point for all new product developments

#### Qualifications Required

- Bachelor of Science degree in Data Science, Mathematics or related field.
- Strong analytical skills with the ability to collect, organize, analyse, and disseminate significant amounts of information.
- At least 4 Years of relevant experience in financial analysis.
- Conversant with widely used programming languages
- Knowledge of AI and machine learning methodologies
- Knowledge of Banking Products.
- Good Communication and Presentation skills
- Self-motivated and good team player
- Excellent interpersonal and networking skills, internally and externally.
- Ability to work well in a team, collaborating with data scientists, engineers, and other professionals to achieve project goals.
- Commitment and accountability
- Supervisory/Leadership Skills – i.e. lead by examples, Ability to inspire others.
- Honesty, Integrity & Creativity

*CRDB Bank is dedicated to upholding Sustainability and ESG practices and encourage applicants who share this commitment. The Bank also promotes an inclusive workplace, hence applications from women and individuals with disabilities are encouraged.*

*It is important to note that CRDB Bank does not charge any fees for the application or recruitment process, and any requests for payment should be disregarded as they do not represent the bank's practices.*

Only Shortlisted Candidates will be Contacted.

Deadline: 2024-09-24

Employment Terms: PERMANENT

To Apply, [\*\*CLICK HERE\*\*](#)

## 2. Specialist Office Applications

Department: DEPARTMENT OF ICT

Location: Tanzania Head Office

Number of openings: 1

### Job Purpose

Responsible for providing second level operational support and maintenance of Office Applications systems which includes but not limited to: Active Directory Services, Enterprise Email solution & M365 collaboration platforms, Office Automation applications, Enterprise File Management system , External customer facing platforms and Printing services. The Incumbent will also be responsible to maintain maximum uptime and work closely with business units to achieve organization goals.

### Principle Responsibilities

- Provide Second line support for all Office Application systems by providing operational support with all business units and ensure systems and services are operating at optimal level.
- Perform daily system health check and monitoring on all Office Applications systems as per system checklists and prepare daily status report.
- Ensure that all issues under Audit, Security and Compliance are attended timely and all raised issues by internal and external auditors are mitigated/resolved on time as per bank policies and procedure.
- Works collaboratively with NOC, SOC and Service Management team by managing all incidents and close all opened tickets within SLA and escalate to vendor in case there is a need.
- Participate on Disaster Recovery activities, system maintenance, Change Management and backup process.
- Working together with other system administrators and vendors in the process of troubleshooting incidents and must be flexible and available for 24/7.
- Coordinate with all relevant business units with regards to training and testing on new and existing application within the unit and attend appropriate training and workshop programs.
- Participate in all ICT projects for holistic visionary and control based on established governance practices and architecture models.
- Carryout other assignment as may be assigning by Manager Office Applications, ICT management and Executive management.

### Qualifications Required

- Bachelor’s degree in computer science, ICT or related academic field.
- Any professional certification is an added advantage.
- At least 3 years of experience in Office application support from any financial institution.
- Technical handling interaction with vendors, contractors and other stakeholders.
- Technical knowledge in system administration.
- Technical knowledge on client and server operating systems.
- Business analysis – interpretation of business requirements into technology areas
- Strong interpersonal, written and oral communication skills.

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Deadline: 2024-09-22

Employment Terms: PERMANENT

To Apply, [CLICK HERE](#)

### **3. Senior Specialist Core Banking System**

Department: DEPARTMENT OF ICT

Location: Tanzania Head Office

Number of openings: 1

#### **Job Purpose**

The Senior Specialist Core Banking System is responsible for deployment, support, configuration and maintenance of the Core Banking System application and provides instant support to CBS Support Specialists to ensure systems availability in supporting banking operations. He/She will support the Manager CBS Support in matters related to unit budget and project planning.

Principle Responsibilities

- Research and recommend Innovative ideas, and where possible automation for system administration efficiency.
- Identify approaches that leverage our resources and provide economies of scale.
- Support the Manager Core Banking Support in managing unit budget, driving projects and changes related to the CBS Support Unit.
- Create, amend and delete/disable the system's user accounts as per requests and procedures.
- Define, document, and maintain best practices, and support procedures (configuration, operational etc.).
- Participate in appropriate in-service and workshop programs and attend any required meetings.
- Daily systems and server health check (Running processes, CPU utilization, Memory utilization, Load average, unprocessed transactions etc.).
- Identify, analyze and resolve reported system problems and coordinate with 3rd part for solutions required adhering to SLA.
- Supervise EOD/EOM/EOY activities and make sure the system is online to business within the given SLA.
- Implement and/or upgrade applications and provide second-line support for Production, Disaster Recovery sites and test environments.
- Monitor the system daily and respond immediately to security or usability concerns.
- Resolving logged tickets and calls in a timely manner as per Service Level Agreements.
- Support and provide guidance to CRDB Bank employees on issues related to the Core Banking System.
- Validating software fixes received from the vendor before deployment in the production environment.
- Working with vendors in the process of troubleshooting escalated incidents including being available 24/7 when needed.

#### Qualifications Required

- Possession of a bachelor's degree in computer systems technology or a related academic field.
- At least 5 years of general ICT Systems support experience in a banking environment.
- Minimum of 3 years experience in Core banking system support, Projects and User acceptance test.

- Technical knowledge of Core Banking System, administration, systems backup and support.
- Experience working in a deadline-oriented incident management environment managing multiple issues simultaneously.
- Experience and ability to work effectively in a dynamic, collaborative and fast-paced atmosphere.
- Experience in managing Backup / Recovery processes and Systems / Business Continuity.
- Technical interaction with vendors, contractors, and other stakeholders.
- ICT Service Management ITILv1 certifications will be an added advantage.

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Employment Terms: PERMANENT

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