

# VACANCY



## ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in Denver, USA. AngloGold Ashanti (AGA) has operations in more than ten countries across four continents. Geita Gold Mining Limited (GGML) is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 120 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its main office and operations in Geita, only 5 Km's west of the fast-growing town of Geita, and a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	<b>Manager - Underground Mine Geology</b>
Contract type & Duration:	<b>Specified time contract</b>
Department:	<b>Geology</b>
Reporting to:	<b>Senior Manager Geology and Exploration</b>
Number of Positions:	<b>One (1)</b>

**GGML is an equal opportunity employer.**

## PURPOSE OF THE ROLE:

The role exists to build organizational capability (people, structure, systems, process) within the underground mine geology team to deliver the budget and Life of Mine (LOM) plan. The role incumbent is expected to manage Grade Control (GC) drilling programmes in alignment to LOM plan and Strategic Options, provide geological input into mine planning and underground ore production to optimize ore recovery and minimize dilution for development and stope mining. The role holder will also be accountable to develop and deliver the annual underground mine geology budget based on the approved options and managing the drilling contractor to achieve a standard of excellence in performance.

## QUALIFICATIONS:

- A tertiary qualification in Geology.
- A Post graduate Geology qualification – added advantage.

## EXPERIENCE:

- 8 -10 years of experience in mining industry particularly with mine geology or other relevant work experiences.

## MAIN OR KEY ACCOUNTABILITIES:

### i. Manage Grade Control (GC) drilling programmes with alignment to LOM plan and Strategic Options.

- Planning and execution of GC drilling to achieve optimal drill spacing and ore zone coverage.
- Report drilling results and support update of GC models for mine planning.
- Execution of GC drilling in accordance with HSE guiding principles, eliminating risks associated with drilling ie unplanned breakthrough, dust, noise, manual handling.

- Ensure GC drilling is completed to a high standard ensuring quality of sampling in accordance with AGA Sampling and QAQC guidelines.
- Provide feedback to Exploration team to update geological model and to maximize the probability of underground orebody extension.
- Through inspections and audits and effective frontline supervision, monitor the effective implementation of critical controls and adherence to safe work methods.

**ii. Provide geological input into mine planning and underground ore production to optimize ore recovery and minimize dilution for development and stope mining.**

- Assign tonnes, grade, density and Geomet parameters for release of final stope design.
- Ensure stope analysis is completed to evaluate over-break and underbreak, and for tracking of recovery factors for mine planning.
- Coordinate updates to integrated planning models for input into mine planning.
- Manage production tracking systems ie Connected Mine to record total movement of underground ore and waste, including truck sampling.
- Report on mine production and track ore mined versus planned, including management of stockpile balance and rehandle of transit stockpiled ore to Main ROM
- Track Resource to GC to Mining Design to Mined Actual +/- Stockpile Balance for reconciliation on monthly, quarterly, and yearly basis in accordance with AGA Reconciliation Code.

**iii. Complete underground mapping and sampling to provide input into mine development, and for development of geological models and building geological understanding.**

- Implement underground mine geology mapping and sampling programmes.
- Produce level plans with mine geology and sampling results.
- Build and construct geological models and communicate geological understanding.

**iv. Construct and deliver the annual underground mine geology budget based on the approved options, modifying the operating plan, and forecast when necessary to mitigate threats to achieving budget to achieve targets in terms of ore tonnes and grade delivered for processing, exploration outcomes, service delivery, operating costs, capital costs and project deliverables.**

- Construct the underground mine geology budget for the approved option per the business planning timetable.
- Complete and update monthly forecasts to reflect results or performance obtained, program progress and cost.
- Identified threats to the delivery of the budget (e.g. resource reconciliation, drilling results, and mine geology) with contingency plans developed to protect the plan.
- Complete ongoing risk assessment and communicate risk mitigation for meeting budget and forecast goals and targets.

**v. Manage the drilling contractor to achieve a standard of excellence in performance, productivity, costs, community engagement, risk management, quality management, safety and environmental performance, site culture, values, and behaviours.**

- Monitor and manage the contractor according to the specifications as stipulated in the contract and hold the contractor accountable for their actions.
- Ensure Contractor alignment to our objectives in terms of Quality, Quantity, Time and Cost
- Monitor and manage the contractor according to the specifications as stipulated in the contract and hold the contractor accountable for deviation.

**vi. Report performance to plans, keeping Senior Manager informed of variances to plans, any foreseeable risks or impediments to plan and budget delivery, the steps being taken to ameliorate these risks to maintain sustainable operations.**

- Ensure an effective underground mine geology reporting system is in place integrating all functional results and information.
- KPI's developed for key processes and filtered through all levels of the team.
- Monthly review of performance to date is completed against all appropriate targets and measured.
- Significant variances to plan identified, risk assessed and addressed through appropriate direct reports.
- Senior Manager appropriately informed of actual performance, risks, and opportunities.
- Reconciliation reports prepared including analysis and recommendations for improvement in mine geology, estimation, stockpile management, mining, and processing areas.

**vii. Develop systems for the work, integrating processes managed to provide effective planning of work, efficient and safe work practices, monitoring of performance and promote continuous improvement.**

- Efficiently and effectively delivered services and production strategies are implemented to provide information required by site wide clients.
- Optimize the systems and processes ensuring the work is understood and the right work is done by the right people at the right time.
- Improvement plans developed, tracked/monitored, and implemented for continuous improvement.

**viii. Build organizational capability (people, structure, systems, process) within the underground mine geology team to deliver the budget and LOM plan.**

- Appropriately structured, capable operating team in place with the skills required.
- Professional development and succession plan in place as per Site requirements
- Team has the required materials, resources and Labor provided, including skills and capabilities.
- Complete performance effectiveness appraisals and review.

**ix. Implement and deliver compliance to site HSE Policies, management systems and processes within the Underground Mine Geology department.**

- Tasks identified from the HSE plan for the underground mine geology team completed in a timely manner.
- HSE improvement initiatives tabled for consideration for inclusion in strategy and plan developed by the HSE.
- Department adherence to legislation and regulatory approvals.
- Risks identified, critical controls implemented, action plans to reduce threats developed, budgeted, resourced, and completed to plan.
- Contribute to Department HSE Plan.

**ADDITIONAL REQUIREMENTS:**

- Background in Mine Geology and Exploration
- Knowledge of sampling, assaying, and drilling methodologies
- Broad understanding of other mining disciplines including Mining, Geotechnical, Processing and Financial Analysis.

- Knowledge of grade control methodologies, production/mining, and reconciliation value chains

#### **MODE OF APPLICATION:**

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- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources”, Geita Gold Mining Ltd”. Subject should be “**Manager - Underground Mine Geology**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25594/>

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- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

#### **APPLICATION DEADLINE:**

- Applications should reach the above on or before **3<sup>rd</sup> December 2024 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

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Position: **Senior Specialist - Underground Drill & Blast**  
Contract type & Duration: **Specified time**  
Department: **Underground Mining**  
Reporting to: **Senior Manager - Underground Mining**  
Number of Positions: **One (1)**

**GGML is an equal opportunity employer.**

## PURPOSE OF THE ROLE:

The role will primarily focus on operations within the underground mines of Nyakanga, Geita Hill, and Star and Comet. It involves close collaboration with operational stakeholders, the technical team, and contractors to ensure seamless underground operations. A key responsibility of the role is to support, develop, and train an efficient local team while implementing industry best practices for Drill & Blast within the underground mining environment.

## QUALIFICATIONS:

- Bachelor of Mining Engineering preferred not essential.
- Blasting Certificate.
- Site Entry requirements which may include mines Health Surveillance.

## EXPERIENCE:

- 10+ years' proven experience in underground mine production with extensive experience on drilling and blasting in a senior role.
- Experience working with international mining contractors managing surface and / or underground drilling and blasting operations will be highly regarded.
- Proven ability to follow daily/weekly/monthly plans and achieve targets set for both KPI's and compliance to plan.
- Proven track record of managing and leading large and diverse teams
- Hands on approach and service orientated outlook.

## MAIN OR KEY ACCOUNTABILITIES:

### Safety

- Establish and maintain processes to provide a safe workplace for all employees and external service providers undertaking work within area of accountability. Abide by all site safety procedures.

## **Training & Coaching**

- Provide on the job training and coaching to national Drill & Blast engineers, graduates, and support drilling and blasting operators in achieving desired outcomes.
- Develop, implement, and evaluate on-the-job training programmes for junior Drill & Blast engineers.

## **Planning and Execution**

- Develop UG Drill and Blast standard operating procedures.
- Monitoring drilling and blasting performance ensuring actual outcome is in line with design and that production targets are met in line with priorities.
- QA/QC of production drilling and charging activities through the application of experience, visual and technology.
- Provide input and oversee stope design, drill plans, prep plans, charge plans, drilling and charging activities.
- Ensure Drill and Blast plans are prepared in conjunction with the operational team, technical team, and contractor to ensure that it is delivered on time, of quality and as per the required priority.
- Attend Mine Operations Meetings and Stope Note Meetings, interacting effectively with the technical, operational and contractor team.
- Lead the stope closure process and compile closure notes to be presented to all stakeholders outlining what was done well and improvements to be made, prior to signoff by all stakeholders.
- Review and provide input to the weekly and monthly operational underground plans ensuring that it is in accordance with the company's objective to provide sufficient ore feed for the plant.
- Update Drill and Blast guidelines in line with industry best practice and technology.
- Optimize drill and blast parameters and resources to improve on drilling and blasting efficiencies and cost.
- Working with the short, medium and long-term underground planning technical team to ensure that schedules generated are in line with budget and long term mine plan.

## **Environmental**

- Establish and maintain processes to ensure that all environmental risks and emerging issues are identified, and mitigation plans to put in place.

## **Delivery**

- Commit best endeavours and full capability to deliver the work assigned to you by your manager or manager once removed.
- Collaborate across all disciplines where rigorous engagement and interaction is expected.
- Identify safety risks and resolve emerging issues ensuring that appropriate focus and resources are available to achieve safety objectives.
- Interpret data to initiate and drive operational improvements as required.

## **ADDITIONAL REQUIREMENTS:**

- Able to incorporate the Company's Safety and Environmental policies during the conduct of work so that mine designs and outcomes directly under their control are in accordance with the Company's and statutory requirements.

## **MODE OF APPLICATION:**

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You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources” Geita Gold Mining Ltd”. Subject should be “**Senior Specialist - Underground Drill & Blast**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25562/>

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Position:	<b>Attendant 3 – Tool Keeper</b>
Contract type & Duration:	<b>Unspecified Time Contract</b>
Department:	<b>Engineering</b>
Reporting to:	<b>Supervisor – UG Engineering</b>
Number of Positions:	<b>One (01)</b>

**GGML is an equal opportunity employer.**

## PURPOSE OF THE ROLE:

The role holder will be responsible for assisting UG HME on handling and management of tool keeping, working very close with supervisor and resource coordinators to ensure effective maintenance of resources also will be responsible to issue, receiving, inspection and conducting a planned auditing successful and be prepared for shift working report for every shift and submit to his supervisor.

## QUALIFICATIONS:

- Certificate of Secondary School Education.
- Must have a valid Tanzania driving license class D or Above.

## EXPERIENCE:

- At least 1 year of experience as a tool keeper.
- Experience in Mining Industry will be an added advantage.
- 

## MAIN OR KEY ACCOUNTABILITIES:

- Conduct inspection of tools for cracks, damages or defects and records findings
- Be able to plan daily tools data base control.
- Keeping proper records of all available Tools in the Tool Keeping Room
- Keep records of working tools which have been taken by employees.
- Reports to immediate Supervisor in case of shortage of working Tools
- Preparing records of all Tools not returned or lost.
- Always maintain good housekeeping standards.
- Meet work delivery deadlines to minimize the demand for resources without exceeding the required time.
- Observe all safety requirements relevant to the job in hand.
- Carry out work as required or directed by the Supervisors.



## ADDITIONAL REQUIREMENTS

- Good communication skills.
- Demonstrate good commitment to deliver.
- Ability to work under pressure.
- Good in Microsoft skills.
- Knowledge of record keeping.
- Time management skills.

## MODE OF APPLICATION:

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**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25572/>

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## APPLICATION DEADLINE:

- Applications should reach the above on or before **27<sup>th</sup> November 2024 at 5:30 PM.**
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Position:	<b>Tradesperson 1 - Mechanic</b>
Contract type & Duration:	<b>Unspecified Time Contract</b>
Department:	<b>Engineering</b>
Reporting to:	<b>Supervisor – LME Maintenance</b>
Number of Positions:	<b>Four (04)</b>

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## PURPOSE OF THE ROLE:

To execute mechanical works safely and responsibly within LME (i.e., Preventive, Maintenance, Repairs, Breakdowns of LME mobile and stationary equipment. The role will be assigned to a specific section of LME which is light vehicle section and will be working under the immediate supervision of the light vehicle supervisor and the section Senior Supervisor.

## QUALIFICATIONS:

- VETA Trade Test Certificate Grade One/ Level Three in Mechanic or Full Technician Certificate (FTC) in Mechanical Engineering.
- Must have a valid Tanzania driving license.

## EXPERIENCE:

- Must have at least 5 years of experience in maintenance of Light vehicles preferably Toyota Land cruiser models, Mercedes Benz trucks, CAT telehandlers & forklifts, Terex mobile cranes, TADANO mobile cranes, Groove mobile cranes and able to work in Mining environment.
- Skills on the application of diagnostic tools for above equipments and software like DAIMLER and Toyota EPC will be an added advantage.
- Extensive experience in Troubleshooting, overhaul and maintaining diesel engines like BENZ, Perkins, Cummins, 1HZ, VDJ200, 1KD, 2KD, Mercedes Benz and others.
- Practical experience in overhaul of transmission Assy, Transfer Assy, rear and front differential carriers and steering gears for Toyota Land cruiser HZJ7# Series, Mercedes Benz trucks, Toyota Hilux, Toyota Fortuner, and Toyota Prado.

## **MAIN OR KEY ACCOUNTABILITIES:**

### **Safety Health and Environment (HSE): Take responsibility of your own health and safety by:**

- Observing all HSE Policies and Procedures relevant to the job in hand
- Mini risk assessment - continuously think about and plan job before commencement.
- Always use correct tooling.
- Utilize all necessary permits where required.
- Tag out and report any unsafe equipment immediately.
- Report all incidents immediately and participate in investigations and remediation activities.
- Remove all scrap or left-over materials immediately and ensure good housekeeping in area of responsibility.
- Taking care of your own personal protective equipment (PPE).

### **Maintenance Execution: Carry out all maintenance duties including:**

- Repairs and maintenance of a wide range of mobile and stationery equipment collectively known as light mining equipment such as light trucks (Mercedes Benz trucks, MAN trucks etc) light vehicles, telehandlers, forklifts skid loaders, mobile cranes.
- Conduct mobile and stationery preventive and predictive maintenance schedules and programs.
- Routine inspection, maintenance, and repair of Light mobile equipment to ensure they are functioning correctly.
- Carrying out planned and unplanned (breakdowns etc.) maintenance tasks for light vehicles and light trucks in an accurate and timely manner.
- Troubleshooting faults and repairing equipment as needed.
- Be innovative by coming up and sharing new ideas of maintenance of various light mobile equipment's.
- Adhere to all work procedures as established at your LME section and company in general. It is your responsibility to ensure you have read, understood, and signed the attendance for all communications and procedures communicated at LME.

### **ADDITIONAL REQUIREMENTS:**

- Good communication skills.
- Demonstrate good commitment to deliver.
- Ability to work under pressure.
- Good in Microsoft skills.
- Be able to read and understand maintenance manual book and keep daily logs /records.
- Knowledge of record keeping.
- Time management skills.

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**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25586/>

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