



# We have a seat for you



**Position**  
Internal Auditor

**Location**  
Head Office

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**Job Title:** Internal Auditor

**Education:** University Degree/ Advanced Diploma majoring in Accounting/finance.

**Profession:** Certified Public Accountant, CPA (T) or equivalent.

**Experience:** Not less than 2years' work experience in relevant fields.

### **Job Responsibilities**

- Carrying annual risk assessment and enterprise risk assessment and planning process to develop the audit plan
- Carrying out periodic internal audits on financial and operational matters as per the Annual Internal Audit Plan.
- Prepares work paper documentation to support test work performed and conclusions reached. Explains, clarifies or corrects documentation to clear any review notes generated by the department supervisory staff or audit lead personnel's review of the work papers, conclusions and recommendations
- Use of professional skepticism for detecting operational inefficiencies, income leakages/wastages and frauds.
- Evaluation of internal controls and risk management systems and procedures and recommend actions for improvement.
- Presenting audit findings and agreeing on corrective action with Departmental Management to improve work processes and procedures
- Follow up on the progress of implementation of recommendation and directions of the Board of Directors.
- Follow up replies in internal and external audit queries and verify implementation of audit recommendations.
- Coordinating External Audit Reviews and Bank of Tanzania Examinations Reviews.

**Send your CV and Cover letter to the below email.**

**Deadline: 27<sup>th</sup> November 2024**

**Education: [recruitment@mkombozibank.co.tz](mailto:recruitment@mkombozibank.co.tz)**

**NB:** Only shortlisted candidates will be contacted given the volume of applications.