MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES

Career opportunity for a project of Preventing Rheumatic Injury BioMarker Alliance (PRIMA Study)

Muhimbili University of Health and Allied Sciences (MUHAS) on behalf of a study on Preventing Rheumatic Injury BioMarker Alliance (PRIMA Study) would like to invite qualified applicants to apply for the study positions entailed herein below;

Position Title: Project Coordinator
Project: Preventing Rheumatic Injury BioMarker Alliance (PRIMA Study)
Duty Station: Babati, Manyara
Duration: 3 years
Application Deadline: Friday, 27th June, 2025

Summary

Acute rheumatic fever (ARF) causing rheumatic heart disease (RHD) remains a worldwide cause of heart failure, stroke and maternal mortality. Most patients, however, lack a known ARF diagnosis to guide antibiotic prophylaxis in order to prevent recurrent group A streptococcal (GAS) pharyngitis. This is partly due to lack of a single laboratory diagnostic test for ARF confirmation. The PRIMA Study (began August, 2024) is a collaborative research of 6 countries worldwide, and aims to identify accurate molecular biomarker(s) for ARF, and design a point-of- care diagnostic test for ARF diagnosis. The goal is to advance early detection of ARF and therefore prevent RHD.

We are seeking for a **Project Coordinator** to join our team and play a critical role in the effective planning, implementation, and monitoring of project activities.

Key Responsibilities:

- Lead day-to-day coordination of project operations and timelines.
- Serve as a point of contact between departments, teams, and stakeholders
- Monitor progress against workplans, budgets, and deliverables.
- Develop and implement monitoring and evaluation (M&E) systems to track project outputs and outcomes.
- Liaise with internal teams and external collaborators to ensure alignment of goals.
- Prepare high-quality reports, documentation, and presentations for stakeholders and funders.
- Ensure compliance with ethical, administrative, and donor-related requirements.

Minimum Qualifications and Experience:

- A bachelor degree in Public Health, Health Sciences, Project Management, or a related field (Master's degree will be an added advantage).
- **At least 5 years of work experience** in coordinating research or public health projects, with a strong background in **monitoring and evaluation**.
- Proven ability to manage multiple stakeholders and work within interdisciplinary teams.
- Excellent communication, organizational, and problem-solving skills.

How to Apply:

Interested candidates should submit a **cover letter** and **updated CV** to abbas_mkila@yahoo.com and copy to project Principal Investigator pilly.chillo@muhas.ac.tz by 27th June, 2025.

Only shortlisted candidates will be contacted.

Join us in advancing impactful science to prevent rheumatic heart disease.

MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES

Career opportunity for GAIN and PPH Validation study

Muhimbili University of Health and Allied Sciences (MUHAS) on behalf of GAIN and PPH Validation study would like to invite qualified applicants to apply for the study positions as entailed herein below;

Job Title:	Project Manager and Study Medical Doctors
Reports to:	Principal Investigator
Location:	Muhimbili University of Health and Allied Sciences/ Tanzania

Summary
The Department of Obstetrics/Gynaecology of Muhimbili University of Health and Allied Sciences is conducting a study on Genetic Associations of Infertility in Africa. This hospital-based study will be done in six countries. In Tanzania, this study will be in Dar es Salaam. We aim to screen and enrol 1500 couples with infertility.

Study Project Manager - 1 Position

Main Duties

1. The overall project management and implementation of the GAIN Study activities, including establishing and maintaining linkages with participating hospitals, the advisory board and other stakeholders
2. Development of implementation plans and timelines for the delivery of key project activities and ensuring timely deliverables
3. Managing and maintaining an appropriate information log on all project activities by regulatory, ethical and quality requirements.
4. Coordinating and liaising with all facilities involved in the study on recruitment, flow and laboratory requirements
5. Ensuring timely reporting and documentation to improve relationships and accountability to all partners through quality reporting in consultation with the study administration.
6. Preparing and submitting a timely periodic programme narrative and financial reports by month and quarter to the study team, MUHAS and Sponsor.
7. Organising and documenting team meetings every month
8. Obtaining local approval(s) for the programme, and submitting amendments as necessary

9. Ensuring that the trial is conducted in accordance with the protocol, associated standard operating procedures, Good Clinical Practice (GCP) guidelines and local regulatory requirements
10. Maintain the Investigational Site File (ISF) and patient Case Report Form (CRF) files, ensuring that documentation is current and accurate
11. Close liaison with the local Finance Officer to manage the study budget from the Sponsor and to ensure payments are made promptly
12. Assist in site audits and monitoring visits carried out by regulatory authorities or the Sponsor
13. Assist with the maintenance of accountability records, including retaining oversight of intervention supply stock levels at the site
14. Maintain an up-to-date knowledge of information procedures to work to the requirements of Good Clinical Practice and local regulatory requirements
15. Demonstrate a continuous process of professional and personal development to develop one's own and others' skills and to be aware of changes in professional practice
16. Any other business in accordance with the requirements of the Unit.

Knowledge, Skills, Qualifications & Experience Required

Essential

- Educated to at least Bachelor degree in Project Management or Implementation Science or any other relevant qualifications. Preferably with Postgraduate training.
- Minimum of one year's experience in project management, monitoring and evaluation and report writing
- Knowledge and understanding of research governance regulations, principles and guidelines, including Good Clinical Practice, patient confidentiality, etc
- Excellent communication and listening skills with the ability to communicate effectively on many levels (including via phone and email)
- Fluent in English (verbal and written)
- Must have experience working with multi- and interdisciplinary teams.
- Experience in people management
- Able to develop and acquire new skills as required
- Ability to delegate and work through others
- Very well organised, with good attention to detail
- Excellent time management skills with an ability to plan and prioritise
- Able to work independently, to prioritise their own workload to meet schedules and seek advice when necessary
- Computer literate and proficient in MS Office applications

Desirable

- Relevant postgraduate training on project management or implementation science
- Experience working in research
- Fluent in other local languages or dialects, if applicable
- Experience in clinical studies
- Experience working with a donor-funded project
- Experience working with the private sector

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2. Study Medical Doctors – 2 Positions

Main Duties

1. Recruit study participants, assess eligibility, and enrol participants
2. Perform clinical assessments, laboratory and radiology processes on potential participants
3. Liaise with facilities and clinics to recruit and collect data

4. Follow-up of participants for the required study period

Knowledge, Skills, Qualifications & Experience Required

Essential

- A holder of a Doctor of Medicine (MD) degree interested in working in Women's Health and registered to practice
- Able to demonstrate a high level of clinical competency and professionalism.
- Knowledge of research governance regulations, principles and guidelines, including Good Clinical Practice, patient confidentiality. GCP Certification is highly recommended
- Self-motivated and energetic
- Excellent communication and listening skills with the ability to communicate effectively on many levels (including via phone and email)
- Fluent in English (verbal and written)
- Able to work with multi- and interdisciplinary teams.
- Experience in people management
- Able to develop and acquire new skills as required
- Very well organised, with good attention to detail
- Excellent time management skills with an ability to plan and prioritise
- Able to work independently, to prioritise their workload to meet schedules and seek advice when necessary
- Computer literate and proficient in MS Office applications

Desirable

- Experience in clinical studies
- Experience working with a donor-funded project
- Experience working with the private sector

Application Guidelines

Qualified and interested applicants are required to send electronic application letters and current CVs describing their experience, qualifications and two reference contacts by email.

Emails should be sent to fkaduma@gmail.com, copied to naika.zain@gmail.com and gain.tanzania1@gmail.com. The deadline of the application is 25th June, 2025**.** Applicants should indicate the job title they are applying for in the email**.**

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES

Career opportunity for GAIN and PPH Validation study

Muhimbili University of Health and Allied Sciences (MUHAS) on behalf of GAIN and PPH Validation study would like to invite qualified applicants to apply for the study positions as entailed herein below;

Job Title:	Research Assistants [8 positions]
Reports to:	Principal Investigator
Location:	Muhimbili University of Health and Allied Sciences/ Tanzania
Duration:	2 Months

Summary
Postpartum Haemorrhage is a leading cause of maternal deaths and morbidities both globally and in Tanzania. The Muhimbili University of Health and Allied Sciences is conducting a study to assess practices on this life-threatening condition in Dar es Salaam. The study will be conducted over 2 months.

Research

- Ensure that the trial is conducted in accordance with the protocol and standard operating procedures
- Assist clinicians and colleagues in setting up patient pathways
- Attend study-specific training and ensure that training is disseminated in the hospital, allowing out-of-hours adherence to the protocol
- Complete and maintain case report forms by study requirements
- Ensure that data is captured in the source records and reported promptly
- Be responsible for reporting adverse events on time at the local level and escalating as appropriate
- Collect information for regular reports on the progress of the trial
- Assist in site audits and monitoring visits carried out by regulatory authorities
- Assist with the maintenance of accountability records, including retaining oversight of intervention supply stock levels at the site
- Participate in and contribute to study/country general activities, e.g. meetings, training

Clinical

- Practice always within relevant regulatory and ethics frameworks
- Comply with local institutions' policies, procedures, standards and protocols, and collaborate with other health care professionals to ensure these are observed
- Ensure that trials are undertaken by the terms approved by the local Ethics Committee and other local regulatory bodies, if applicable
- Maintain patient confidentiality at all times
- Work autonomously to maximise recruitment into the trials
- Develop and maintain effective working relationships with all involved staff

Education and training

- Maintain an up-to-date knowledge of information procedures and to train other health care professionals involved in patient management to work to the requirements of Good Clinical Practice
- Demonstrate a continuous process of professional and personal development to develop own and others' skills and to be aware of changes in professional practice
- Participation in training of trial team members (i.e. medical students, nurses/midwives)

Knowledge, Skills, Qualifications & Experience Required

Essential

- Educated in a health-related field, **Nurse, Nurse-Midwife or MD**
- Knowledge and understanding of research governance regulations, principles and guidelines, including Good Clinical Practice, patient confidentiality, etc
- Excellent communication and listening skills with the ability to communicate effectively on many levels (including via phone and email)
- Able to develop and acquire new skills as required
- Very well organised, with good attention to detail
- Excellent time management skills with an ability to plan and prioritise
- Able to work independently, to prioritise their own workload to meet schedules and seek advice when necessary
- Able to work across professional teams and organizational boundaries
- Good IT skills and familiarity with MS Office applications
- A flexible, team-working attitude
- Excellent writing and communication skills

Desirable

- Experience in clinical studies
- Experience working with a donor-funded project and/or with the private sector

Application Guidelines

Qualified and interested applicants are required to send electronic application letters and current CVs describing their experience, qualifications and two reference contacts by email.

Emails should be sent to fkaduma@gmail.com, copied to abbas_mkila@yahoo.com and fadhlundr@gmail.com. The deadline of the application is 25th June, 2025**.** Applicants should indicate the job title they are applying for in the email**.**

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