



Logistics Officer (Shipping/Port Operations) NOB, FT

remote type: Fully Present
locations: Dar-es-Salaam, Tanzania, The United Rep.
Time type: Full time
job requisition id: JR108300

DEADLINE FOR APPLICATIONS

19 June 2025-23:59-GMT+03:00 East Africa Time (Dar es Salaam)

WFP celebrates and embraces diversity. It is committed to the principle of equal employment opportunity for all its employees and encourages qualified candidates to apply irrespective of race, colour, national origin, ethnic or social background, genetic information, gender, gender identity and/or expression, sexual orientation, religion or belief, HIV status or disability.

ABOUT WFP

The World Food Programme is the world's largest humanitarian organization saving lives in emergencies and using food assistance to build a pathway to peace, stability and prosperity, for people recovering from conflict, disasters and the impact of climate change.

At WFP, people are at the heart of everything we do and the vision of the future WFP workforce is one of diverse, committed, skilled, and high performing teams, selected on merit, operating in a healthy and inclusive work environment, living WFP's values (Integrity, Collaboration, Commitment, Humanity, and Inclusion) and working with partners to save and change the lives of those WFP serves.

- WFP offers a highly inclusive, diverse, and multicultural working environment.
- WFP invests in the personal & professional development of its employees through a range of training, accreditation, coaching, mentorship, and other programs as well as through internal mobility opportunities.

- A career path in WFP provides an exciting opportunity to work across the various country, regional and global offices around the world, and with passionate colleagues who work tirelessly to ensure that effective humanitarian assistance reaches millions of people across the globe.
- We offer an attractive compensation package (please refer to the Terms and Conditions section of this vacancy announcement).

THE ROLE

To contribute to daily planning and coordination of WFP logistics operations including monitoring of services provided by contracted external organizations to ensure cost-effective operations and that set objectives are achieved in full.

To lead the good coordination with WFP Shipping Agents/Port Authorities for prompt berthing and smooth discharge/loading operations and ensure all required contract modalities are in place prior to shipments/vessels arrivals and efficient shipments receipts, warehousing, and dispatches to the regional destinations including Tanzania, DRC, Burundi, Rwanda, Uganda, South Sudan, Malawi and Zambia.

KEY ACCOUNTABILITIES/RESPONSIBILITIES:

As a National Logistics Officer (Shipping / Ports Operations - NOB) reporting to Head of Logistics at Country Office, you will be responsible for the following key duties:

KEY ACCOUNTABILITIES (not all-inclusive, within delegated authority):

- Managing the WFP's port operations by leading, guiding, and coaching the team to achieve the effective and efficient delivery of humanitarian food and related non-food items to the regional countries through the Tanzania corridors.
- Consolidate and plan shipments and manage operational aspects of chartered and/or liner vessels, and cargoes, including checking shipping document readiness, and loading and discharging operations.
- Coordination with all internal and external stakeholders, to ensure the timely and cost-effective movement of commodities through the port, streamlined with downstream pipeline plans, to ensure the smooth and timely provision of food assistance to beneficiaries in the region countries using the Dar Es Salaam Port.
- Effective coordination with WFP's vessel agents, vessel port representatives, local authorities, WFP's cargo superintendent companies and WFP's logistics service providers, to ensure no delays in cargo clearance, and vessel loading and discharging operations.
- The supervision and monitoring of vessel loading and discharge operations and assurance that all necessary corrective actions are taken to achieve the most cost-efficient and timely operations, as well as the avoidance or minimization of demurrage charges, detention fees and any other additional costs that WFP may incur.

- Ensure that all required documentation, such as Statement of Facts, Notice of Readiness, Letter of Protest, etc. are submitted/accepted correctly as per Charter Party (C/P), and communicated to WFP Head Quarter in a timely manner.
- Close coordination with WFP's cargo superintendent company and/or Vessel's port representatives prior to vessel arrivals to protect WFP interests during vessel operations and to ensure full cargo quantity in good condition is always loaded/discharged.
- Ensuring that adequate measures are in place for commodity handling, quality and quantity control and any immediate actions are being taken to safeguard the commodities and WFP's interest at all times.
- The pro-active prevention of commodity losses during discharges/loading operations including the implementation of mitigation measures, necessary interventions during cases of cargo damage, the timely reporting of any incidents, commodity losses/ damages to all relevant parties, and the arrangements for adequate inspections, sampling, testing to support the final settlement of disputed cargoes.
- Ensure good communications and effective negotiations with external parties in order to facilitate smooth shipping and port operations.
- Ensuring that relevant staff is properly briefed on the Standard Port Operation procedures and responsibilities of WFP Vessels/Stevedores/Superintendents and Forwarding/Customs Agents with a clear understanding on the points where risk is transferred; and ensuring the capacity building and on-the-job training of your team staff in the technical areas of port operations and shipping.
- Contribute to the preparation and implementation of WFP policy guidelines and operational directives and procedures in respect of ocean transport activity.
- Monitor the performance of WFP contractors and report on their performances.
- Supervise performance of WFP's vessel's agents and forwarding/customs agents, stevedores, clearing agents and other ancillary contractors to ensure efficient operations, and provide input in the annual performance review. Contribute to supply chain by providing technical support and guidance to other services, Units/Departments, and Country Offices using Tanzania Corridors, particularly for emergency response. Identify, regularly monitor and manage contractual, operational and supply chain risks relevant to shipping and port operation activities.
- Collect and Analyse data through market analysis, research, and networking with colleagues and recommend actions to improve shipping and port operation performance for the Tanzania corridors.
- Collect data and prepare accurate and timely reports, including Key Performance Indicators (KPIs), supporting a WFP-wide view of shipping and port operation activities that enables informed decision making and consistency of information presented to stakeholders.

- Build productive partnerships with supply chain colleagues and staff widely in the organization and support partnership building with donors, humanitarian agencies, and other institutions to support efficient and effective shipping and port operations for the Tanzania corridors.
- Participate in the ongoing review of internal processes and procedures and identify ways to increase the day-to-day efficiency of the teams. Follow emergency logistics preparedness practices to ensure WFP is able to quickly respond and deploy food and needed resources to affected areas at the onset of the crisis.
- Adhere to WFP standard performance management guidelines and practices to contribute to achieving Service objectives and support the design and implementation of staff learning and development activities.
- Take responsibility for incorporating gender perspectives in areas of work, to ensure equal participation of women and men.
- Other as required.

QUALIFICATIONS AND EXPERIENCE

Education: Advanced University degree in Transport Economics, Supply Chain, Shipping, Logistics, or other relevant fields.

Desired experiences for entry into the role:

- At least five (5) years of relevant postgraduate professional-level work experience in shipping, port operations, and/or related fields.
- Experience in managing complex logistics operations, including knowledge of transport and logistics contracting and executions, port operations, commodity accounting, and warehouse management.
- Professional level experience specifically in Port and International Shipping Operations.
- Experience working with supply chain actors in coordinating transport modality/timing and liaising with agents and suppliers to meet deadlines.
- Preparation and management of transport and project budgets.
- Successful demonstration of staff management capacity for large and complex operations.
- Experience in working with interagency partners to assess and coordinate emergency response.
- Demonstrated capacity for undertaking technical assistance with public and private sector stakeholders.

Language: Fluency (level C) in English language and Swahili language.

[APPLY HERE](#)