



1. Senior; Data Engineer (1 Position(s))

Job Location :

Head Office, Hq

Job Purpose:

Design, develop, optimize data architectures to ensure effective data collection, storage, and processing that facilitate deeper analysis and reporting. Ensure the performance and quality of data pipelines, enabling analysts and data scientists to efficiently use the data.

Maintain the data warehouse & BI platform and implement the big data strategy for the Bank.

Main Responsibilities:

- Design, implement and maintain the infrastructure required for optimal extraction, transformation, and loading of data from a wide variety of data sources using SQL and 'big data' technologies into a Data Warehouse based on internal process improvements, automation and optimization of data delivery.
- Identify, design and implement internal process improvements including re-designing infrastructure for greater scalability, optimizing data delivery, and automating manual processes
- Design and build solutions to empower users to perform self-serve analytics needs.
- Assemble large, complex data sets that meet functional / non-functional business requirements and design custom ETL and ELT processes in support of these processes
- Implement enhancements and new features across data infrastructure systems including Data warehouse, ETL, Master Data Management & BI platform
- Maintain the overall data infrastructure systems (ETL, data warehouse, BI, MDM, credit systems) to ensure they are available 24/7 and with good performance.
- Design and implement data products and features in collaboration with product owners, data analysts, and business partners using Agile / Scrum methodology
- Design and build an optimal organizational data infrastructure and architecture for optimal extraction, transformation, and loading of large data volumes from a wide variety of data sources using SQL and Azure, AWS big data technologies.
- Work with architecture and other teams to ensure quality solutions are implemented, and engineering best practices are defined and adhered to
- Anticipate, identify and solve issues concerning data management to improve data quality.
- Work with analytics tools that utilize the data pipeline to provide actionable insights into operational efficiency and other key business performance metrics.
- Advise on the best tools/services/resources to build robust data pipelines for data ingestion, connection, transformation, and distribution

- Transform data and engineer new features for machine learning models
- Perform deep-dive analysis including the application of advanced analytical techniques to solve some of the more critical and complex business problems
- Create new methods to visualize core business metrics through reports, dashboards, and analytics tools.

Knowledge and Skills:

- ETL, Data warehouse, BI & data analytics
- Advanced knowledge with SQL, DAX, M and Python
- Programming languages e.g. SQL, Python and R.
- Excellent analytical, creative and problem-solving skills.
- Strong communication and collaboration skills This includes the ability to effectively communicate with both technical and non-technical audiences.
- Basic data modeling, transforming data and deriving strategic insights.
- Strong understanding of the data lifecycle in decision-making processes
- Extensive experience in ETL processes for seamless data movement across systems.
- Familiarity with Big Query for processing and analyzing large datasets.
- Ability to design robust structures for efficient data storage and retrieval.
- Ability to work independently with minimal supervision & lead a teams

Qualifications and Experience:

- BSc in Computer Science, Computer Engineering, Data science, or relevant field.
- Strong programming experience in SQL, Python, R
- At least 5 years of experience in Data Engineering, Data Warehouse and Business Intelligence
- Experience in building and optimizing data warehouse and big data pipeline architectures
- Experience with design, development and maintenance of ETL tools
- Experience with maintenance and troubleshooting of BI platforms
- Experience with SQL and NoSQL databases
- Experience in data mining & machine learning
- Experience with data governance and data security

NMB Bank Plc is an Equal Opportunity Employer. We are committed to creating a diverse environment and achieving a gender balanced workforce.

Female candidates and people living with disabilities are strongly encouraged to apply for this position.

NMB Bank Plc does not charge any fee in connection with the application or recruitment process. Should you receive a solicitation for the payment of a fee, please disregard it.

Only shortlisted candidates will be contacted.

Job opening date : 26-Sep-2025

Job closing date : 10-Oct-2025

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2. Senior Project Manager (1 Position(s))

Job Location :

Head Office, Hq

Job Purpose:

Responsible for the overall planning, execution, and delivery of a portfolio of construction projects, oversight of all project phases from initiation to closure, and ensuring that projects are completed on time, within budget, and to the highest standards of quality and safety, and full compliance with governance.

Main Responsibilities:**Project Lifecycle Management**

- Lead the initiation of new projects by defining objectives, scope, and feasibility. Develop comprehensive project plans, including detailed timelines, resource allocation, and budget forecasts.
- Provide hands-on leadership to the project team during the execution phase. This includes directing daily activities, monitoring progress against the project plan, and controlling scope, budget, and schedule to ensure project goals are met.
- Formally manage the closure of all projects, including the completion of all contractual obligations, final financial settlements, and the submission of all required documentation.
- Monitor the performance of all projects under the units portfolio, identify and resolve potential issues.

Financial and Contract Management

- Develop and manage project budgets, monitor expenditures and forecast costs to ensure financial targets are met.
- Review and approve project invoices, change orders, and other financial documents.
- Manage project contracts, ensuring all parties adhere to the terms and conditions.
- Serves as the primary point of contact for stakeholders and provides strategic guidance to the project team.

Project Planning and Execution

- Develop detailed project plans, including scope definition, timelines, resource allocation, and budget.
- Oversee all stages of the project lifecycle, including procurement, construction, and closeout.
- Ensure compliance with all relevant building codes, regulations, and quality standards.
- Maintain and update at regular intervals the project design and document templates
- Financial and Contract Management
- Review and approve project invoices, change orders, and other financial documents.
- Manage project contracts, ensuring all parties adhere to the terms and conditions.

Stakeholder Communication and Management

- Act as the primary point of communication between the project team, Consultants, contractors, and other internal and external stakeholders.
- Provide regular project updates, status reports, and presentations to senior management.

- Proactively address stakeholder concerns and manage expectations.
- Establish relevant project governance and communication structures for all designated projects
- Serve diligently as chairperson of the project working committee and secretary of the project steering committee for all designated projects
- Manage consultants and contractors.

Team Management and Development

- Lead, manager, motivate, and support the construction projects management unit, including supervising Project Managers and Project Officers.
- Coach and provide guidance and direction to the team to ensure project goals and deadlines are met.
- Conduct performance evaluations for the Project Managers and Project Officers under their supervision.
- Facilitate team meetings to discuss project progress, challenges, and solutions.
- Provide mentorship and professional development opportunities to the Project team.

Health, Safety, and Environment (HSE)

- Ensure all projects adhere to the Banks's policies, procedures and standards.
- Conduct regular site inspections to monitor compliance and address any safety concerns.
- Promote a culture of safety and accountability within the team.

Knowledge and Skills:

- Strong knowledge of construction processes, industry best practices, and regulations.
- Advanced understanding of buildings construction best practices and methodologies
- Demonstrated experience managing projects of varying sizes and complexities.
- Excellent leadership, communication, and interpersonal skills.
- Proficiency in project management software (e.g., Microsoft Project, Primavera P6).
- Exceptional problem-solving and decision-making abilities.

Qualifications and Experience:

- Bachelor's Degree in a Construction related field
- Strong project management background and practical application in the construction industry
- Certification in one of recognized project management methodologies e.g. PRINCE2, PMBOK, PMP etc. is a must.
- Post graduate or Professional qualifications in any construction or engineering discipline will be an added advantage
- At least 4 years' working experience in Construction.

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Job opening date : 24-Sep-2025

Job closing date : 08-Oct-2025

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3. Insurance Specialist; Claims (1 Position(s))

Job Location :

Head Office, Hq

Job Purpose:

Responsible for all claims, process, and procedures for both general and life insurance products.

Manage claim payments as per agreed timelines and attend all customer complaints within agreed time. Safeguard bank and client interest by ensuring all valid claims are paid.

Main Responsibilities:

- Responsible for all life and general insurance claims
- Administer the embedded life and general insurance claim portfolio.
- Insurance claim tracking to ensure all claims are paid within agreed TAT.
- Responsible for the claim procedures on all insurance products
- Support the claims team and be able to continuously bridge the relationship with insurers claim teams.
- Proactively identify claim issues and resolve them timely.
- Manage relationships with customers, branch, and other stakeholders.
- Responsible for all the obligations of specified person as described on the Bancassurance regulations with regards to claims and customer protection
- Review the claims submitted and make sure the claims are valid.
- Responsible for identifying all the risks that may arise to the bank from claim management.
- Responsible for development of quicker and safe ways of claim settlement
- Consolidate and prepare monthly reports on claim performance for each insurer.
- Reconcile on claims paid against what was claimed in numbers and amount.
- Ensure claims settlement processes are in line with our SLA and based on guidelines.
- Communicate timely to stakeholders on claims feedback and decisions.
- Provide support and guidance to customers throughout the claims process.
- Prioritize and manage multiple claims efficiently to meet deadlines.

Knowledge and Skills:

- A comprehensive knowledge on Insurance
- Knowledge on banks products
- A good understanding of legislation related to banc assurance and channel delivery.
- Greater understanding of product life cycle
- Greater understanding on insurance products

- Greater understanding on claims
- Understanding of insurance policies, laws, and regulations related to claims.
- Ability to assess and analyze data to make informed decisions about claims.
- Precision in reviewing documents and policies to process claims accurately.
- Clear communication with clients, explaining policies and claim processes.
- Ability to resolve issues, negotiate settlements, and handle challenging claim situations.

Qualifications and Experience:

- Bachelor's degree in insurance business, risk management.
- Any certification course or training in risk management and insurance business is an added advantage.
- A minimum of 3 years of working experience in insurance business with a reputable institution
- Underwriting claims and sales experience on insurance products.

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