



11 Majuva Street Mwenge



## **CAREER OPPORTUNITY**

MSI Tanzania is gladly recruiting for the following exciting position:

### **The Outreach Lead (1 Position) – Dar es Salaam**

#### **About Us:**

MSI Tanzania, a Non-Governmental Organization, is a social enterprise and a leading provider of family planning, sexual and reproductive health care and allied services. MSI is a partner of the Government of Tanzania and a member of the MSI Reproductive Choices Global Partnership, which operates in 36 countries worldwide. MSI Reproductive Choices is one of the world's leading providers of sexual and reproductive healthcare. We believe that everyone should have the right to choose.

***Our organization is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and post holders to share this commitment.***

#### **Job Summary:**

##### **The Purpose:**

The Outreach Lead is a key member of the senior management team and is responsible for managing, developing and monitoring successful delivery of high-impact and high-quality comprehensive Sexual Reproductive Health and Rights (SRHR) services through mobile clinical Outreach Services. The Outreach Lead works closely with Zonal Coordinators and other key members of the Health Services Department to coordinate and monitor all outreach activities and contribute towards the achievement of the MSI Tanzania Strategy. The Outreach Lead reports to the Director of Operations and directly supervises Zonal Coordinators. She/he represents MSI Tanzania externally as required by Director of Operations.

##### **Among the Key Responsibilities:**

###### **Key responsibility 1: Outreach Management, Monitoring and Development:**

- Continuously develop and align different Outreach Operational models in line with the values of MSI Partnership and the goals of maximizing access of clients to family planning services in the most remote and underserved communities of Tanzania.
- Effectively use performance dashboards and other MIS data to manage the channel performance, and to guide, motivate teams to continuously deliver high quality results with cost effectiveness, efficiency and productivity.
- Examination of other MSI Reproductive Choices country programs and experiences for learnings and applying these experiences strategically and translating them into key principles that guides outreach operations and performances.
- Provide guidance to Outreach Team on donor compliance regarding delivery of family planning services on Outreach
- Ensure, with support from the Finance Department, clear processes, and mechanisms for financial reporting by Outreach Teams.
- Work closely with technical staff and other departments/partners to improve quality and access to Family Planning and other integrated services in accordance with MSI standards, MoH and donor requirements.
- Ensure proper management of CBMs and monitoring/evaluation of CBM activities in line with overall marketing goals of MSI TANZANIA and application of 'value for money' principle.

###### **Key responsibility 2: Strategic Planning & Technical Leadership:**

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- Use collaborative approaches and develop Outreach business plans, work plans, budgets and other technical documents based on different project/channel needs.
- Effectively supervise technical staff and provide continuous guidance and support to enhance and build their capacity, as well ensure the operation/activities of Zonal coordinators are in line with performance gaps/needs, and are focused, data driven to ensure adequate and timely support to all field teams.
- Lead coordination at the regional and national level in Family Planning, and other integrated services for the Outreach channel in consultation with the Operations Director and manage stakeholders at regional and district level through the existing outreach supervisory structures.
- Work closely with MSI counter parts especially the Global Pillar 1 director to ensure alignment of the channel priorities to global needs and best practices.
- Identify and support teams to correct any quality, compliance, operational or client care issues affecting service delivery to improve client outcomes.

**Key responsibility 3: External and Internal Representation:**

- Represent MSI Tanzania in relevant NGO, donor and Government forums focused on advancing Family Planning and Sexual/Reproductive Health agendas at the national and regional level
- Identify opportunities for partnerships that will ensure expansion of MSI Tanzania outreach services and will contribute to the organization's mission and goal
- In collaboration with Advocacy & communications team, lead the process of documenting Outreach best practices in form of case studies, success stories, abstracts, video clips in addition to the routine reports.
- Develop and maintain productive relationships with potential donors and other stakeholders working in Family Planning and Sexual and Reproductive Health

**Key responsibility 4: Logistics, Data & Resource Management:**

- Play a key role in the organization's proposal development for funding opportunities, grants and contracts.
- Support specific research that serves the project overall goal and helps with generating new knowledge to achieve intended targets and outcomes.
- Develop, plan and manage outreach channel budget, review and feedback outreach channel financial reports for decision making.
- Oversee and approve financial transactions for the outreach channels and ensure that commitments are financially sound, appropriate and in compliance with the MSI Tanzania scheme of delegation.
- Develop and provide a procurement plan for the channel and ensure that all stock and commodities are well managed to avoid losses and stock outs.
- Ensure Outreach channel is supported and provided with all the necessary commodities and supplies and equipment for field operations.
- Regular collation and reporting on channel to all stakeholders within the organization (including MSI Pillar 1 Global Director)
- In collaboration with the monitoring and evaluation team ensure that data collected is accurate, valid with high level of integrity
- Perform any other duties as assigned by the supervisor.

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**Minimum Qualifications:**

- University Degree in Health Science/ Social Science/ or International Development Management; Master's degree is an added advantage.
- At least 7 years of experience in a management position, preferably in the health management, family planning, community development.
- Knowledge of Clinical Health, Community Outreach, Family Planning and other SRHR components is an advantage.
- At least 5 years of experience in managing multi-tiered management structures of medical professionals, health outreach teams, M&E, and/or project development teams.
- At least 5 years experience managing donor funded project cycles including technical and financial components.
- At least 5 years of proven experience of people management and leadership in a senior management position.
- Minimum 3 years of experience of representing organisations in external forums.
- Fluent English both oral and written with effective communication skills.

If you feel that you are able to meet the requirements and you are motivated enough to be part of the team, please send your applications including your curriculum vitae (CV) and a cover letter detailing your suitability and why you are interested in the post to the address below:

Director of People and Culture  
MSI Tanzania  
11 Majuva Street – Mwenge  
P. O. Box 7072, Dar Es Salaam.  
**Telephone: +255 22 2774991 / 4**  
**VOIP +255 768 987 780**  
E-mail : [jobs@mst.or.tz](mailto:jobs@mst.or.tz)

**Closing date:** All applications should reach the addressee before **Wednesday October 22, 2025.**  
**Only short-listed candidates will be contacted.**